



U.S. Department of Justice
United States Marshals Service
Human Resources Division
Alexandria, VA 22301-1025

Name (Last, First, MI):

Date:

Location of Interest (1):

Location of Interest (2):

Occupation of Interest (1):

Occupation of Interest (2):

Minimum Desired Salary or Pay Grade:

Documents Submitted with Application:

Resume Transcripts Schedule A Letter DD-214 VA Letter

Schedule A is a special appointing authority that agencies can use to non-competitively appoint individuals, including eligible veterans, who have a severe physical, psychiatric, or intellectual disability.

Submitting your Schedule A application does not entitle you to placement. Positions may not be available at the time you submit your application; however, your application will be forwarded in accordance with United States Marshals Service (USMS) policy should a vacancy in your desired field/area come available. Management may make a selection from any source, including advertising the position on USA Jobs. We highly encourage you to also look for positions of interest at www.usajobs.gov.

We also encourage you to view USA Jobs YouTube channel at <https://www.youtube.com/channel/UCAGtfAdoxif6an9xM6YUIAQ>. The channel has many resources to assist you with the federal hiring process. You may want to specifically view the Resume Writing Tutorial at <https://www.youtube.com/watch?v=8YX7o1PBoFk>. Another helpful source is <https://www.eeoc.gov/publications/abcs-schedule-tips-applicants-disabilities-getting-federal-jobs>.

Your application material will be kept on file for six months from date of receipt, at which point you will need to resubmit if you are still interested in being considered for a Schedule A appointment with USMS. You will not be contacted to resubmit. Schedule A is subject to veterans preference.

Your signature below confirms that you understand the above and agree for USMS to keep your application material on file for six months from date of receipt.

Signature